

Erie County Code of Ethics Employee Disclosure Form

Every employee of the county of Erie, other than those person required to make annual financial disclosures under Local Law #4 of 1994, shall file, within ten days of taking office, or within ten days of appointment to a position of employment with Erie county, and annually on the **fifteenth day of May in every year**, the following disclosure statement:

File this form with your department head. Every section must be filled out. If you have no employment or interest to disclose, write "NOT APPLICABLE" in the first line of that section.

NAME: _____
POSITION: _____
DEPARTMENT: _____
WORK: ADDRESS: _____
HOME ADDRESS: _____
WORK TELEPHONE: _____ HOME TELEPHONE: _____

1. State every employment for pay which you hold, whether full time or part time, other than your employment with the County of Erie:

EMPLOYER: _____
ADDRESS: _____
TELEPHONE: _____
POSITION HELD: _____
TYPICAL WORK HOURS: _____

2. State the name of any firm or partnership of which you are a member:

BUSINESS NAME: _____
ADDRESS: _____
TELEPHONE: _____
NATURE OF BUSINESS: _____
TYPICAL HOURS OF WORK: _____

3. State any self-employment or business of which you own or operate personally:

BUSINESS NAME: _____
ADDRESS: _____
TELEPHONE: _____
NATURE OF BUSINESS: _____
TYPICAL HOURS OF WORK: _____

4. State the Name of corporation in which you, your spouse or your minor children hold five per cent or more of the stock:

CORPORATE NAME: _____
ADDRESS: _____
TELEPHONE: _____
NATURE OF BUSINESS: _____
POSITION WITH CORPORATION: _____

I file this statement pursuant to Section 8 of the Erie County Code of Ethics. Any false statement or failure to provide required information shall be punishable under the laws prohibiting filing of a false statement.

Signature

Date

Such disclosure form shall be filed with the department head or other person appointing the officer or employee, and shall be held in the permanent personnel record of the employee or officer. Such record shall be made available to the Erie county board of ethics at any time, upon request of the board.